

St. Paul's Volunteer Opportunity Calendar  
2009 - 2010

Month of Activity	Program	Program Description	Who to Contact?	Notes
Every Friday	Bingo	Volunteers needed to help in kitchen, snack bar, sell Pull Tabs and clean up. Event occurs from 5PM to 9PM. Clean up is from 10:30PM to 11:30PM.	Call school office by Thursday	<b>** Get double service hours**</b> Bingo proceeds help assist parish as well as school
All Year	Box Tops	Communicate with families the labels which are eligible for this program. Collect box tops from the office, classrooms and collection bins on a regular basis. Tally and send to General Mills for \$\$ redemption.	Contact Michelle Bulen	Looking for a new coordinator
All Year	Campbell's Soup Label	Communicate with families about which labels are eligible for this program. Collect labels from classroom, office and collection bins on a regular basis. Tally and send to Campbell's for redemption.	Contact Michelle Bulen	Looking for a new coordinator
All Year	E-Scrip	Communicate with families about this program which raises funds for the school through purchases made at participating businesses (Safeway, Macy's, ect...)	Contact Camille Inyang	Visit <a href="http://www.escrip.com">www.escrip.com</a>
All Year	Webmaster for School Site	Assistance is needed by a support person familiar with Adobe Dreamweaver. Time commitment to be determined.	Contact Kate Depman	
All Year	Buddy Program	This wonderful program encourages an existing family to "buddy up" with a new family to help with the transition to a new school. Volunteers are needed to call families and introduce yourself, answer any questions about the school, ect.	Contact Eve Cervantez	
School Year	Hot Lunch Program	Preparation for the distribution of lunch. Commitment 11:15AM to 1:45PM	Contact your room parent representatives	Every month a class will be responsible to set up volunteers. A financial credit towards your Children's Choice account will be given for each day volunteered
School Year	Morning Drop Off Monitor	Assist kids out of the car & keep traffic flowing. Commitment 7:40AM to 8:00AM	Natalie Trejo (415) 370-2752 or	
School Year	Wednesday Envelope Stuffing	Volunteers are needed on a weekly basis for approximately 1 hour on Tuesdays and/or Wednesday to help with stuffing the Wednesday envelopes.	Contact Diana Behel	

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3x/year	Lice Check	Conducted after school resumes from Summer, Winter and Easter breaks. Conducted in the morning hours.	Check with school office. Health professionals are encouraged to assist with this activity.	Looking for coordinator. Those who volunteer from start to finish will receive 4 hours minimum
2x/year	Chevy's Night	Families are encouraged to dine out at Chevy's on specific dates. 5% of the proceeds are awarded to St. Paul's School.	Contact Michelle Bulen	Looking for a coordinator to run this event.
September	School Picnic	This event needs a committee and volunteers. Meets during the summer months to plan the event. Volunteers needed to help in the following areas: <ul style="list-style-type: none"> <li>➤ Decorating</li> <li>➤ Food</li> <li>➤ Purchasing</li> <li>➤ Set-Up</li> <li>➤ Clean-Up</li> <li>➤ And more...</li> </ul>	Contact Steve Mendoza	
October	Open House	Volunteers needed to help represent the St. Paul's community with prospective families.	Contact Kate Depman	
October	Green Week	This week long celebration is designed to inspire awareness and appreciation for the Earth's environment. Volunteers will be needed to assist with activities.	Contact Kate Depman	
November	Butter Braids	Volunteers are needed to sort and help distribute Butter Braids.	Contact Michelle Barroso	
November	Parish Auction Dinner/Dance	A parish fundraiser to defray costs of the church retrofit. Families of students are encouraged to volunteer. Volunteers are needed for: <ul style="list-style-type: none"> <li>➤ Set-up</li> <li>➤ Decorating</li> <li>➤ Working the silent auction</li> <li>➤ Clean-up</li> <li>➤ And more...</li> </ul>	Contact Katy O'Shea (415) 648-7538	Event to occur November , 2009
November & May	Library Book Fair	Book sales held in library. Volunteers needed over a week to help organize & cashier purchases.	Contact Mrs. Olivo	

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November & December	Community Drives	During this season the PTG organizes some community focused event. In the past, the PTG has collect food, toys, ect. This is an opportunity to come together to demonstrate acts of kindness by helping those in need.	Contact Kate Depman	
December	QSP Fundraiser	Volunteers will be needed to help sort and distribute ordered items to classrooms.	Contact school office	
February	Walk-a-Thon	Kids raise money by obtaining pledges for every lap walked. Easy way to meet financial obligation. Volunteers needed to set-up, stamp lap cards, distribute snacks, and clean up.	Contact Paty Serrano	Looking for co-chair for this annual event.
February	Crab Feed Dinner	This dinner and raffle event is sponsored by the Athletic Board to support our sports program.	Contact Dan Kelly (650) 355-3394	
March	Family Bingo	This event is a fun family night of bingo and ice cream sundaes provided by Mitchell's Ice Cream. This event also has a silent auction of donated baskets.	Contact Michelle Bulen	
April	Teacher/Staff Appreciation Day	Organized by the PTG, a catered lunch is provided to Teachers/Staff. A small gift is also presented.	Contact Kate Depman	
May	Fix the Floor Dance	Organized by the Athletic Board. This event is a fun evening where families can get together and dance while benefiting the Athletic program.	Contact Jennifer Woodall	
May	Cinco De Mayo Dance	This event is sponsored by the PTG, Men of St. Paul's and the Club Latino. It's an event that celebrates this festive holiday with good food & drinks, great music and excellent company!	Contact Kate Depman	
June	Used Uniform Sale	Unclaimed and donated uniforms are sold. Volunteers are needed to sort, launder and sell in the school gym. Event lasts 2 days - 4 hr shifts.	Contact Carole Splendore	Looking for co-chair for this annual event. Duties will be part time – approximately 4 hrs a month over the school year.
TBD	Science Fair	Volunteers needed to help this primary school (K-3) event run by Mrs. Ferguson - science teacher.	Contact your room parent representatives	

**\*\*\*This document is for reference only, the dates & contact may change without notice\*\*\*  
PLEASE CONTACT KATE DEPMAN WITH ANY QUESTIONS**